

Ligonier Township Supervisors
Regular Meeting
February 13, 2017

The Ligonier Township Supervisors met in regular session at 7:00 PM with the Pledge of Allegiance opening the meeting. Secretary/Treasurer, Stephanie Verna took roll call. Present were Chairman, Wade Thomas; Secretary/Treasurer, Stephanie Verna; Supervisor, D. Scott Matson; and Vice Chairman, Paul Knupp. Supervisor, John Beaufort was absent.

Public Comment

1. **Nancy Stumpf** – more pictures of water damage as what they did last year has not worked. Chairperson, Wade Thomas asked Ms. Stumpf if it was any better and she replied “No, it is not any better.”

Dorothy Boring stated that she spoke with Westmoreland Conservation District regarding an update and they stated Mr. McGlocken had informed the Conservation District that he was out there at the end of November and was able to dig out the trenches and put in the geo blanket. He will be back in the spring to fine-tune any issues that arise over the winter. Dorothy stated the Jessica did stress that was the vegetation takes hold that he is in compliance with the Conservation District and there is not really anything else that he would be required at their stand point to do. Dorothy said, “We need to wait and see what happens once the vegetation takes hold.”

2. **Mark Spitzer** – he served as Chair of the Planning Commission for nearly eight years and some of you may know that is mostly a volunteer position with a \$30 per meeting pay. He really enjoyed the time he spent doing so as he worked on some of the most important work facing the community, such as updating our antiquated zoning law and SALDO. Although this work is far from complete, we are entering the most important phases of this project; some members of the board chose to make a change. Mrs. Verna along with Mr. Beaufort as nearly one of their first orders of business, as a newly elected supervisor, chose to nominate a life-long Pittsburgh resident and friend of Mrs. Verna to replace him. He questioned Supervisor Matson, “Did Mrs. Verna reach out to you prior to the meeting to discuss your vote on the Planning Commission?” Supervisor Matson replied, “I think all of the supervisors talk about things that are going on the first of the year.” Mr. Spitzer asked Supervisor Matson, ‘Prior to the meeting?’ Supervisor Matson replied, “Not that he remembered, I don’t think.” Supervisor Matson stated ‘He is interested in mixing things up.’ It is nothing personal.
3. **Barb Kapusta** - following up on last month regarding PA Municipal Services. She found checks for 2014, 2015, 2016, and 2017 and gave them to Michael Korns to show that she did pay those years. Of course, they are claiming even though she paid those years she is delinquent for 2013, so they took all payments for those years and applied them to 2013. Now she is delinquent for all years now.

Michael Korns state that he did review the documentation that Ms. Kapusta provided and we are not able to get into the specific individual things like that. Mr. Korns stated, “He thinks she should obtain her own legal counsel as he feels she has a good reason to do so.” Regarding the overall situation, he asked Terry to go back and see if there were any other complaints in the past and there has not be any in the past. Supervisor, if they want, can make a request to the School District, as this is a shared service that is done with them and see if there are concerns on their end. Ultimately as a group, you could go in a new direction.

Chairperson, Wade Thomas stated he does not think this is worth perusing.

4. **Bruce Robinson** – agreed with Ms. Kapusta that the service is horrible and should have been dissolved last year when they discussed to do so. It is a nuisance tax and we should do away with next year.

- A motion was made by Stephanie Verna and seconded by Scott Matson to approve the minutes of the January 9, 2018 meeting. Motion carried.

Supervisor

Scott Matson – Questioned Dorothy on what the vegetation has to do with a ditch? It is ridiculous that this is going on and they are still having this issue. Regarding Everview Estates still causing water issues for residents on Singer Way.

Paul Knupp – Thanked Mark Spitzer for his service.

Announcement of Joint Comprehensive Plan Public Meeting at Ligonier Valley High School Auditorium on March 7, 2018 at 7PM.

Staff Report

Manager's Report – Terry Carcella reported a public hearing needs to be scheduled for a conditional use for Eastwood Inn for the old lawn and garden property for a restaurant. He recommend March 12, 2018 at 7:30PM.

- A motion was made by Stephanie Verna and seconded by Scott Matson to hold a public hearing at the Municipal Complex on March 12, 2018 at 7:30 for Eastwood Inn's conditional use. Motion carried.

Police Report

Chief recognized Officer Murphy and Sgt. Friscarella on the arrest of an individual using stolen checks. Chief reported that the Ligonier Rotary made a donation and he turned it to Officer/Chief Berger to elaborate on the donation. Officer/Chief Berger stated \$21,835.00 total was raised and they are going to get about seven vests for the officers in the Borough and the rest of the money is going into a local accountant to get AED's for cruisers in the Township and Borough and some other equipment needed in the Borough.



LIGONIER TOWNSHIP POLICE DEPT.

Michael W. Matrunics, Chief of Police

One Municipal Park Drive • Ligonier, Pennsylvania 15658-8763

Telephone: 724-238-5105 or 911

Fax: 724-238-3786

Police Activity Report

January 2018

The following is an accumulative report of all the incidents and arrests handled by the members of the Ligonier Township Police Department.

Administrative Report

Totals	Description
5821	Miles driven
1233	Street hours worked/Detective hours
33 Reimbursable Hours	DUI Task Force/Aggressive Driving/Drug Task Force
20	Court Hearings
20	Hours of court paid
32 Hours K-9/48 Legal Update Training	K-9 Legal Update
35	Comp. hours
0	Vacation hours
8	Sick hours
24	Personal hours
24	Holiday/Thanksgiving/Floating
172	Complaints Handled/Investigated
292	Calls through 911 (Phone calls/911 calls/information calls/follow up)
7	Criminal Complaints
5	Arrest
18	Traffic Citations

August Income:

1. \$ 4587.66 (Fines, Accident Reports, Donations and Reimbursable wages)

Attached is a "Complaint Log by Type" generated by Informant.

Public notice:

As we progress into the world of social media, my officers have experienced times that citizens post situations on social media before calling or even at some times, not calling the police. I read post recently about a dangerous traffic violation where the witness of a vehicle traveling the wrong way on SR-30 was almost hit head on. Please, if you have

any concern or safety issue over something you may witness, call 911 first, then, if you must, post to social media. **This may mean someone's safety.**

On January 16, 2018, our community experienced a concerning situation when a bomb threat was discovered at the school. The incident was investigated by this agency along with Ligonier Borough Police, and the persons involved were discovered. I want to acknowledge the Ligonier Valley School District and their staff in their responsiveness to handling the situation. In addition, I want to thank our volunteers from the Ligonier Valley Fire Companies, Latrobe City Police, Pa. State Police, Pa. Fish Commission, the FBI, and the City of Pittsburgh K-9 Unit / Bomb Detecting Section for their efforts that day to keep our community safe.

Respectfully Submitted
Michael Matrunics
Chief of Police

Public Works – Thanked the Public Work crew and police from job well done with the winter weather and road maintenance with no incidents. Clifford Woods Road Bridge project may start earlier depending weather and some supplies are in. Signage going up soon. Goal to be out by April 13, 2018

Engineer Report – Waiver for Clifford Woods Bridge project not a problem being granted as long as completed by April 13, 2018. Understands and will be leant if issues (like weather) extend it a little and he would not be unreasonable.

Solicitor Report – Defer to later in the agenda.

Zoning/Code Enforcement

Terry and reported the Zoning Hearing Board Re-Organization meeting was held on January 16, 2018. Scott Gongaware was nominated as Chairperson, Linda McDowell is Vice Chairperson, and Robert Smithley is Secretary. The Planning Commission Re-Organization meeting was held on January 25, 2018. Barbara Nalle was nominated as Chairperson, Ben Faas is Vice Chairperson, and Sheila Grimm is Secretary.

Correspondence:

1. Request for appointment Planning Commission 2nd Alternate from James Darr.

Treasurer's Report-Stephanie Verna stated that the General Fund account balance is \$511,524.12 the Act 13 account balance is \$39,619.82, the K-9 account balance is \$46,704.02, the Liquid Fuels account balance is \$1,486.76 the Developer's account balance is \$12,544.00, Liquid Fuels Investment Account is \$70.51, the Equipment Fund \$18,890.98, and the Capital Reserve CD's \$416,952.93 for a total of \$1,047,793.14. No action required.

- A motion was made by Paul Knupp and seconded by Stephanie Verna to approve payment of January 23, 2018 and February 12, 2018 Bill Payment lists. Motion carried with Supervisor Matson recusing.

Supervisor Matson explained that Terry contacted him a few weeks ago and wanted him to look at a large dead tree hanging from a bank and heading to a neighbor's garage. Supervisor Matson went out that night and looked at the tree and he told Terry that he needed to get somebody to take it down. Terry told him that he wanted him to do it and Supervisor Matson told him that it is not right to be a supervisor and then go down there and work for the Township and they need to find somebody. Supervisor Matson stated, "Terry called it an emergency job and it would take too long to get it bid out and get the insurance work, so Supervisor Matson told him for this one time he would do the job. He spent the day out there, took it down, and took down a bunch of dead limbs, the road crew cleaned it up, and they did a very nice job. He promptly called his insurance company, so Terry had a copy of his insurance and workers compensation.

Old Business

- A motion was made by Stephanie Verna and seconded by Paul Knup to approve Resolution #03-2018 Opposition to HB #1620. Motion carried.

Executive Session

The Supervisors went into back-to-back executive session at 7:38 PM and returned at 8:10 PM. Solicitor, Michael Korn and special legal counsel stated that they were in attendance one in each session and items discussed were in compliance with Pennsylvania Sunshine Law and were of personal issues and litigation.

New Business

Supervisor, Paul Knupp reported the Public Works committee met:

A.

Ligonier Township Supervisors
Public Works Committee / Agenda Report
January 23, 2018
Paul Knupp and John Beaufort

1. Clifford Woods Road Bridge project discussed with signage to be ordered and placed in preparation for the bridge to be replaced as soon as the weather breaks.
2. PennDot Storm Water Maintenance Agreement to be discussed by the Engineer.
3. Road and Sealcoating schedule attached for 2018.
4. Berkley Road and Matson Road projects discussed for 2018. Township is awaiting word on grant thru the County's Dirt and Gravel Road program.

Matson Road is in need of paving with binder course and wearing course and needs to be bid out or an agreement with shared services with neighboring Derry Township. Cost estimate attached for the 1.3 miles of road improvement. Berkley Road project based on grant application.

5. Equipment report: Dodge Truck (1 ton) replacement will not be available for 2019. Gas unit for a Ford Truck would be \$7,300 dollars less and is available for late 2018 at a cost of \$38,000 with out the retro or body. A used medium duty single axle dump truck similar to the MACK would cost up to \$30,000. We have a deadline on the Ford truck of March 1st to order. We do not know if the used truck we have projected will be offered for sale this year. As of today 1/31.
6. Municipal Complex Maintenance: John Beaufort is going to gather plans and bring to next public works committee meeting.
7. Existing Equipment: Tire Balancer was ordered for the garage. New fuel dispensing system was installed and change over to new system complete for all units.
8. Quotes or R F P for two items recommended by the committee. A wash bay installation attached to the north side of the building and a covered addition on the south side to store salt, ash and equipment.
9. Outside lighting and new signage to be installed at the bulk material site on Old Route 30.
10. Discussion on 2016 Resolution for trees in Township R O W that are too large for crew to take down and policy discussion on road tree removal in the future.

Next meeting

2018 Seal List

Road Name	Township Number	Mileage
Red Arrow	T-650	0.96
Austraw Road	T-651	3.02
McCurdy Trail	T-646	1.85
Berkley Road (Grant)*	T-652	0.9
Jinks Trail	T-664	1.66
Claycomb Road	T-741	1
Harvey Road ✓ <i>water line wk</i>	T-663	1.64
Umhey	T-984	0.42
Turkey Inn Road	T-731	0.71
Valley View -	T-951	0.08
Moshaven	T-952	0.16
Crystal Creek	T-924	0.11
Minute Man	T-592	0.13
Mellville Road	T-944	1.12
Rose Road	T-599	0.56
Solomon Temple	T-920	1.14
Hudock	T-597	0.45
Clifford Estates		0.85
Moved to next year		
	Total	15.36
Spray rate .325 gal square yd	49787 gal. E-3m	Est. cost oil 63,000
153190 sqyd @ 17'		
Stone @ 16.5 per sqyd	1264 tons	Est. Cost Stone 30,000
Equipment	3 large trucks , stone chipper, roller	Est cost 17,000
	Total	Est. cost 110,000

There was discussion on the resolution and taking back the responsibility from the property owners of the large dead trees in the ROW. After some discussion, it was tabled to next month's meeting.

- A motion was made by Paul Knupp and seconded by Stephanie Verna to approve Public Works Director, Russ Morgan's review of \$1,000/yr. (\$.48/hr.) and \$50/month for Cell Phone use paid quarterly. Motion carried with Scott Matson voting Nay.
- A motion was made by Paul Knupp and seconded by Stephanie Verna to approve part-time Administrative Assistant/Code Enforcement Officer. Keith Ashley Probationary review of \$.50/hr. Motion carried with Scott Matson voting Nay.
- A motion was made by Paul Knupp and seconded by Stephanie Verna to approve Ligonier Community Garden/Loyalhanna Watershed M.O.U. with one minor change. Motion carried.
- A motion was made by Paul Knupp and seconded by Stephanie Verna to approve request to purchase Public Works Vehicle at \$37,404.42 from Town & Country Ford through Co-Star Pricing. Motion carried.

Financial Administrative Assistant, Roxanne Shadron questioned for clarification prior to completion of motion as to what bank account to pay the purchase of the truck. Chairperson, Wade Thomas stated that was up to her and Manager, Terry Carcella and Ms. Shadron replied it should be noted in the motion. Motion was completed and then final clarification was given by Stephanie Verna to pay from General Fund.

- A motion was made by Paul Knupp and seconded by Stephanie Verna to approve request for Staff, Chief, and Lt. to attend PELRAS Conference in State College on March 14-16, 2018. Motion carried.

Public Comment-None

- A motion was made by Stephanie Verna and seconded by Paul Knupp to offer the Public Works Cleaning position for part-time 5hrs/week at the rate of \$12.00 to Kerrie Bizup pending all background checks and screening. Motion carried.
- A motion was made by Stephanie Verna and seconded by Paul Knupp to appoint James Darr as second alternate on the Planning Commission. Motion carried.

Supervisors Comments

Supervisor Scott Matson – No Comment.

Supervisor Paul Knupp – Appreciate Police hard work.

Supervisor John Beaufort – Not Present.

Supervisor Stephanie Verna – John Beaufort and I are both on the Police Regionalization Committee and they have begun to meet looking at budgets and reviewing some of the studies done in the past as well as reviewing the charter that was in draft and will continue to provide updates as that progress. One sort of question, "Terry on the Comprehensive Planning meeting that is coming up will the documents that they are going to review, are you going share those in advance as that is a lot of information, Will any of that be

available on our website?” Terry replied, “He will see if the consultant will have them available in advance as he is going to do a presentation. He will check.

Supervisor Wade Thomas – No Comment.

A motion was made by Paul Knupp and seconded by Scott Matson to adjourn the meeting at 8:58 PM. Motion carried.

Respectfully submitted,

Roxanne Shadron
Assistant Secretary/Treasurer

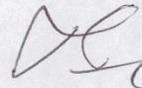
12:19 PM
02/12/18

Ligonier Township, Westmoreland County, PA
Bill Payments for All Vendors
February 12, 2018

Vendor	Type	Num	Date	Amount
Feb 12, 18				
AFLAC	Bill Pmt -Check	21645	02/12/2018	287.86
Allied Seals, Inc	Bill Pmt -Check	21646	02/12/2018	56.94
American Rock Salt Company	Bill Pmt -Check	21647	02/12/2018	12,761.45
Aqua Filter Fresh	Bill Pmt -Check	21648	02/12/2018	17.60
Avolio Law Group, LLC	Bill Pmt -Check	21649	02/12/2018	3,474.00
Beaufort Services, Inc.	Bill Pmt -Check	21650	02/12/2018	10.94
Cambria Springs, Inc.	Bill Pmt -Check	21651	02/12/2018	65.23
Campbell Durrant Beatty Palombo & Miller,	Bill Pmt -Check	21652	02/12/2018	1,900.70
Comcast	Bill Pmt -Check	21653	02/12/2018	346.11
Credit Card Dept-First Commonwealth Bank	Bill Pmt -Check	21654	02/12/2018	279.21
Derry Stone and Lime	Bill Pmt -Check	21655	02/12/2018	7,476.31
Fayette Parts Service, Inc.	Bill Pmt -Check	21656	02/12/2018	127.95
Gary A. Falatovich, Attorney at Law	Bill Pmt -Check	21657	02/12/2018	154.00
Glassmere Fuel Service	Bill Pmt -Check	21658	02/12/2018	1,340.55
Global Tracking Communications, Inc.	Bill Pmt -Check	21659	02/12/2018	154.53
Good Year	Bill Pmt -Check	21660	02/12/2018	987.02
Green Guard	Bill Pmt -Check	21661	02/12/2018	121.23
Greensburg Machine & Driveline L.L.C.	Bill Pmt -Check	21662	02/12/2018	1,588.25
Hampton Office Products	Bill Pmt -Check	21663	02/12/2018	37.77
Kiski Valley Uniforms and Supply	Bill Pmt -Check	21664	02/12/2018	24.95
Laughlontown Garage	Bill Pmt -Check	21665	02/12/2018	120.00
Laurel Mountain Tree Removal1	Bill Pmt -Check	21666	02/12/2018	1,200.00
Laurel Valley Graphics, Inc.	Bill Pmt -Check	21667	02/12/2018	1,366.24
Laurel Valley Hardware Inc.	Bill Pmt -Check	21668	02/12/2018	41.23
Lease Operations,a Division of Navitas	Bill Pmt -Check	21669	02/12/2018	34.42
Loyalhanna Veterinary Clinic, Inc.	Bill Pmt -Check	21670	02/12/2018	64.20
Luther P. Miller	Bill Pmt -Check	21671	02/12/2018	765.30
LVTech	Bill Pmt -Check	21672	02/12/2018	1,267.30
Pennsylvania Municipal Service Co.	Bill Pmt -Check	21673	02/12/2018	37.49
Pennsylvania One Call System, Inc.	Bill Pmt -Check	21674	02/12/2018	27.50
PPC Lubricants	Bill Pmt -Check	21675	02/12/2018	340.10
Royal Oak Retriever, LLC	Bill Pmt -Check	21676	02/12/2018	60.00
RR Donnelley	Bill Pmt -Check	21677	02/12/2018	94.70
S & D Calibration	Bill Pmt -Check	21678	02/12/2018	39.00
Sable Kennels	Bill Pmt -Check	21679	02/12/2018	50.00
Selective Insurance Company of America	Bill Pmt -Check	21680	02/12/2018	4,259.00
Staley Communication, Inc.	Bill Pmt -Check	21681	02/12/2018	377.50
Steller Fastener & Ind Supply	Bill Pmt -Check	21682	02/12/2018	2.08
SWIF	Bill Pmt -Check	21683	02/12/2018	1,413.00
Terry Carcella	Bill Pmt -Check	21684	02/12/2018	93.07
The Latrobe Bulletin	Bill Pmt -Check	21685	02/12/2018	206.87
The Markosky Engineering Group, Inc.	Bill Pmt -Check	1151	02/12/2018	1,463.00-Liquid Fuels
The Markosky Engineering Group, Inc.	Bill Pmt -Check	21686	02/12/2018	630.00
Tractor Supply Credit Plan	Bill Pmt -Check	1080	02/12/2018	227.93-K-9
UniFirst Corporation	Bill Pmt -Check	21687	02/12/2018	170.15
Unity Printing Co., Inc.	Bill Pmt -Check	21688	02/12/2018	150.00
Universal Ready Mix & Supply LLC.	Bill Pmt -Check	21689	02/12/2018	5,300.00
Verizon Wireless	Bill Pmt -Check	21690	02/12/2018	185.64
Wells Fargo	Bill Pmt -Check	21691	02/12/2018	105.90
West Penn Power	Bill Pmt -Check	21692	02/12/2018	1,004.35
Western Pennsylvania Teamsters and Employ	Bill Pmt -Check	21693	02/12/2018	16,502.79
Wex Bank-Sunoco Universal	Bill Pmt -Check	21694	02/12/2018	5,704.01
Feb 12, 18				74,515.37



Stephanie A. Verna, Secretary/Treasurer



Ligonier Township, Westmoreland County, PA
Bill Payments for All Vendors
January 23, 2018

Vendor	Type	Num	Date	Amount
Jan 23, 18				
AA Septic Tank Service	Bill Pmt -Check	21618	01/23/2018	380.00
American Rock Salt ...	Bill Pmt -Check	21619	01/23/2018	2,809.22
Avolio Law Group, LLC	Bill Pmt -Check	21620	01/23/2018	2,879.95
Campbell Durrant Be...	Bill Pmt -Check	21621	01/23/2018	84.40
Derry Stone and Lime	Bill Pmt -Check	21622	01/23/2018	2,777.46
Fayette Parts Service...	Bill Pmt -Check	21623	01/23/2018	564.62
Glassmere Fuel Servi...	Bill Pmt -Check	21624	01/23/2018	487.60
Indiana-Westmorelan...	Bill Pmt -Check	21625	01/23/2018	100.00
Laurel Valley Graphic...	Bill Pmt -Check	21626	01/23/2018	160.00
Laurel Valley Hardwar...	Bill Pmt -Check	21627	01/23/2018	21.98
Ligonier Agway	Bill Pmt -Check	21628	01/23/2018	177.88
Ligonier Township Mu...	Bill Pmt -Check	21629	01/23/2018	3,296.46
Luther P. Miller	Bill Pmt -Check	21630	01/23/2018	2,160.30
Moyer's Tanks, Inc.	Bill Pmt -Check	21631	01/23/2018	425.00
Napotnik Welding Su...	Bill Pmt -Check	21632	01/23/2018	269.75
PennPrime	Bill Pmt -Check	21633	01/23/2018	20,150.00
Standard Insurance C...	Bill Pmt -Check	21634	01/23/2018	515.22
The EADS Group	Bill Pmt -Check	21635	01/23/2018	3,655.23
The Markosky Engine...	Bill Pmt -Check	1150	01/23/2018	205.00
The Markosky Engine...	Bill Pmt -Check	21636	01/23/2018	330.00
Total Service, Inc.	Bill Pmt -Check	21637	01/23/2018	86.57
Travelers	Bill Pmt -Check	21638	01/23/2018	938.00
U.S. Municipal	Bill Pmt -Check	21639	01/23/2018	29.25
UniFirst Corporation	Bill Pmt -Check	21640	01/23/2018	98.40
Verizon Wireless	Bill Pmt -Check	21641	01/23/2018	185.72
Westmoreland Conse...	Bill Pmt -Check	21642	01/23/2018	10.00
Jan 23, 18				<u>42,818.01</u>

Stephanie Voraq